

GGA BASEBALL AND SOFTBALL ASSOCIATION

ARTICLE I: NAME

The name of the organization shall be the GGA Baseball and Softball Association.

ARTICLE II: PURPOSE

The baseball/softball program provides the opportunity for children to learn fundamentals of baseball/softball and to participate in a supervised competition with kids of the same age. Children will have the opportunity to participate in games to display their skills. The HAAA, which GGA Baseball and Softball is a part of, is divided into age classes. The purpose of GGA Baseball and Softball Association is to improve the overall baseball/softball experience for the children by providing moral, financial, and logistic support.

ARTICLE III: MEMBERSHIP CLASSES

- Baseball/Softball player
 - Age 2 – 15U
 - Registration fee must be paid at the time of registration.
 - A student member has no voting privileges.
- Adult Member
 - A parent or legal guardian of a registered player.
 - One adult per player has voting privileges at the parent meeting.
 - In order for the adult to have voting privileges, they must be listed on the registration form.
 - Active adult members are permitted to hold office and chair committees.
 - Adult members are considered active as long as registration is paid and their child is active in the program.
- Volunteer Coaches
 - Head Coaches
 - There shall be one head coach named per team.
 - Responsible for oversight, organization, and approval of all volunteer coaches and assignments.
 - Responsible for identifying and scheduling all practices and communicating with the GGA Baseball/Softball coordinators/parents board.
 - All Volunteer Coaches
 - Coaches are strictly volunteer; they are not compensated for their involvement in GGA Baseball/Softball program.
 - A volunteer coaches are preferred to have a child in the program, but not required.
 - Must comply with HAAA policies.
 - Clearances must be obtained prior to coaching and must be on file with the borough and a copy must be submitted to the parent board.

ARTICLE IV: OFFICERS

- The officers of this association shall include Baseball Coordinator, Softball Coordinator, President, Vice President, Secretary, Treasurer and Community Liaison. With a 50/50 representation of baseball and softball.
 - Officers are volunteers in the association and are not compensated by GGA Baseball/Softball Association
 - Officers need to be active adult members.
 - Terms of office extend one full calendar year.
 - Any active adult member can be nominated for an officer position.

- In the event there are numerous volunteers for an officer position, GGA Baseball/Softball adult members will vote on the office position at the time of election in December.
- The role of the officers is to facilitate the activities of GGA Baseball/Softball Association business.
- Organize the registration of GGA Baseball/Softball Association.
- Organize and plan concession stand, home tournaments, uniforms and fundraising.
- Review and approve all information that is provided to GGA Baseball/Softball members.
- Review and approve all contractual documents and obligations entered into by GGA Baseball and Softball.
- Review plans and activities of all committees.
- The Baseball and Softball Coordinators are selected by Southwest Greensburg Borough/Council. Their responsibilities include: securing fields, actively maintaining playing areas/fields, scheduling practices and games, appointing coaching positions.
- The Baseball and Softball Coordinators is a paid position, being paid by Southwest Greensburg Borough.

ARTICLE V: DUTIES OF OFFICERS (Parent Board)

President

- Shall preside and keep order at all meetings
- Shall be a valid signatory, for all orders, drafts, and checks, jointly with the Treasurer
- Shall be responsible for the appointment of all committee chairpersons and issue a list of committee chairpersons as the need for those committees arise
- Shall be an ex-officio member of all committees
- Shall work closely with the "Team Parent" for each team within Baseball and Softball

Vice President

- Shall assume all duties of the President in his or her absence or incapacity

Secretary

- Shall record business of all meetings
- Shall keep attendance record at all meetings and include as part of meeting minutes
- Shall keep a copy of the current bylaws and amendments and have them available at all meetings
- Shall assist in the organization and scheduling of fundraising activities.

Treasurer

Shall document and maintain accurate records of all financial transactions

- Shall keep all registrants information.
- Shall be a valid signatory, along with the President, for all orders, drafts, and checks
- Shall issue all checks and pay bills with appropriate documentation for authorized expenses
- Shall receive and document bills, statements, and money
- Shall deposit all income into the appropriately designated bank account(s) in a timely manner
- Shall provide financial reports at meetings
- Shall provide financial support for fundraising activities
- Shall have concession monies turned into her/him at the end of each game night.
- Shall keep and update annual insurance policy
- Shall keep and update annual small game of chance license

Community Liaison

Social Media

ARTICLE VI: BOARD OF DIRECTORS

- The Board of Directors will meet routinely to address any concerns and/or problems that arise with GGA Baseball/Softball Association or when deemed necessary by any member of the Board of Directors.
- Complaints made by an adult member or a student player (baseball/softball) shall be made to the President and/or the baseball/softball coordinator.
- Board decisions will be determined by a simple majority vote. The President's vote shall determine the outcome in the event of a tie.

ARTICLE VII: REGISTRATION

- All families are required to fill out a codes of conduct for each player and parent and liability waive for each player on the website upon registration.
- All players are required to turn in a copy of their birth certificate when they register online.
- The Board shall set the registration fee at the first meeting of the season.
- Requests for refunds are on a case by case basis and voted on by the parents board.

ARTICLE VIII: BASEBALL/SOFTBALL PARTICIPATION

- Players who meet the following guidelines will be eligible for banquet gifts and other activities bought by the Association:
- Adult Members - Participation in fundraisers is mandatory. Participation may be defined as at least 2 of the following
 - Working at a home GGA Baseball tournament
 - Selling raffle tickets
 - Working concessions
 - Field cleanup
 - Any other fundraiser approved by the Board of Directors

****Please note that any family member can notify the Board or Head Coach of a hardship in which attendance will be affected****

ARTICLE XI: BOARD OF DIRECTORS MEETINGS

- General
 - The GGA Baseball/Softball Association Parent Board shall meet on a monthly basis with the date, time, and location being determined at the previous month's meeting.
- Attendance
 - Any board member who wishes to resign may submit their intentions in writing to the President. The President shall announce any resignations to the Board at the next scheduled meeting.
 - Open board positions may be temporarily filled by the President until the next nomination cycle.

ARTICLE XII: BYLAWS ADOPTION AND AMENDMENTS

- General
 - The Bylaws are meant to be an operating guide for the organization. All efforts have been made to make these as complete as possible.

- Bylaws Adoption
 - This set of bylaws shall be read and approved by the GGA Baseball/Softball Association Parent Board at a regularly scheduled meeting.
 - The GGA Baseball/Softball Association Parent Board will individually vote and sign off on each article of the Bylaws.
 - This version of the Bylaws will be considered approved with a simple majority approval of the board members present.
- Bylaws Amendments
 - Amendments to the Bylaws may be made by any GGA Baseball/Softball Association Parent Board Member.
 - Any member wishing to amend the bylaws shall bring it up at a board meeting for discussion.
 - After initial discussion, the secretary will be charged with writing the formal amendment.
 - The amendment will be distributed to the membership and Board.
 - The amendment will be read, discussed, and voted on at the next meeting.
 - The amendment shall pass with a simple majority vote of members present.